**Step 5 – Putting Information Together**

**Step 1** – Look closely at the assignment criteria again to make sure you know what you are supposed to do.

**Step 2** – Look at your notes and decide if there is a specific order to the information. Number your notes or make an outline with the information.

**Step 3** – Make a rough draft of your final product.

* If you are required to make a poster or drawing make sketches of the layout or picture first. If you are required to write a paper or report make a rough draft leaving room for editing. Don’t forget to make a bibliography page at the end and include parenthetical citations.

**Step 4** – Do any editing to your rough draft. Use a thesaurus to make your writing more interesting.

**Step 5** – Create your final draft.

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